

Academic Progress Policy

Standards of Academic Progress

The Standards of Academic Progress at Corning Community College require students to maintain a standard of good academic standing. To be considered in good academic standing and make progress toward a degree or certificate, students must maintain a 2.0 grade point average and successfully complete 67% of their attempted credit/ credit equivalent hours each semester. At least once each semester, students are encouraged to meet with their faculty advisor or with an Enrollment Specialist in the Enrollment Advisement Center to review their academic progress.

All SUNY Corning students attempting a cumulative total of twelve (12) credit hours or more must have a cumulative grade point average (GPA) of ≥ 2.0 to be in Good Academic Standing. Students will be evaluated at the end of each fall, spring, and summer semesters on the following criteria and must meet both the GPA and passed hours requirements to remain in good academic standing. If the standard of progress is not achieved, a student will be placed on academic probation or academic suspension as indicated in the chart.

Students should be aware that grades of A, A-, B+, B, B-, C+, C, D, F, and I, N, P, W, R, S, and U count as "hours attempted," under the Academic Progress Policy. Passed hours include grades of A through D, and P.

GPA Requirements

Students' GPA will be used to determine their academic progress status based on total hours attempted as follows:

GPA	0-1.40	1.41-1.60	1.61-1.99	2.0+
Total HA 0.50-32.5	Probation	Probation	Probation	
Total HA 33-48.5	Suspension	Probation	Probation	
Total HA 49+	Suspension	Suspension	Probation	

Students meeting the GPA requirement for "Good Standing" must also pass 67% of hours attempted in the semester being evaluated. Students who do not pass 67% of hours attempted, in the semester being evaluated, will be placed on probation regardless of GPA.

Probation

Academic probation serves as warning that a student is in academic jeopardy. Students may be placed on academic probation either by their GPA, according to the above chart, or by not passing 67% of their attempted hours within a semester. Students placed on academic probation should meet with their faculty advisor or with an Enrollment Specialist in Enrollment Advisement Center to discuss the requirements for good academic standing, to register for courses, and to create an academic success plan. A student placed on academic probation will be limited to 13 credit hours for the subsequent semester unless an Academic Progress Appeal is submitted and approved (see Academic Appeal Process below).

Suspension

Students will be placed on academic suspension when their GPA fails to meet the requirements of the above chart based on the total number of hours they have attempted. Academic suspension means that the student is no longer in a degree program, loses all financial aid, and is not eligible to return to CCC for one full academic

semester. If the student had pre-registered for courses, his or her schedule will be deleted. A student placed on academic suspension at the conclusion of the fall semester may not enroll in the subsequent winter session or spring semester. Likewise, a student placed on academic suspension at the conclusion of the spring semester may not enroll in the subsequent summer session or fall semester. A student will remain on academic suspension until an Academic Progress Appeal has been submitted and reviewed by the Enrollment Advisement Center (see Reinstatement below).

Academic Progress Appeal

Students who are seeking a change in Academic Standing and/or credit limit must complete an Academic Progress Appeal. When completing the appeal form, students will identify the cause(s) of their poor academic performance and provide a plan of action that will be taken to avoid or eliminate these cause(s). To start this process the student can access the Academic and Federal Aid Progress Appeal form on their My CCC, click on the Student Tab, it is located in the Registration and Advising Resources channel. It is encouraged that students fill out this form with a Faculty Advisor or Enrollment Specialist. Once the form is submitted, an Enrollment Specialist will contact the student through their CCC email for an appointment and then will work with them to create an Academic Plan. This plan will focus on success and completion of their chosen program of study. When the Academic Plan is complete the Enrollment Specialist will review it.

Reinstatement

A student who has been placed on academic suspension may appeal this action if extenuating circumstances have led to the lack of progress toward a degree/certificate. As part of the appeal process, students must submit a plan for academic success that identifies the causes of their poor academic performance and demonstrates that they have taken actions to avoid or eliminate these causes. To begin the appeal process students must meet with their faculty advisor or an Enrollment Specialist in the Enrollment Advisement Center to create a plan for academic success and to complete the Academic Progress Appeal. The Academic Progress Appeal is then submitted to the Enrollment Advisement Center where it will be forwarded to the appropriate individual for review. Academic Progress Appeals are available online and in the Enrollment Advisement Center.

When an appeal is granted, the student will be reinstated with probationary status. This status limits the number of credit hours for which the student may register. Once reinstated, a student will be reevaluated at the conclusion of the semester in accordance with the Standards of Academic Progress, as noted above. Moreover, if a reinstated student earns a semester GPA of 2.0 or higher and has completed at least 67% of the hours attempted in that semester and still falls in suspension status, the student will continue with probationary status.

Readmission for Students with Load Hour Limits

1. Following a period of non-attendance at CCC for less than four semesters (not exclusive of summer and winter semesters), students must reapply to the College through the Admissions office. Any prior academic status and credit limit is still in place. Students who wish a change in status must complete and submit an Academic and Federal Aid Progress Appeal form. If the Appeal is approved, the student will be enrolled in probationary status and be limited to the number of hours they can register.
2. If two or more years have elapsed since last attendance, students will be readmitted in good standing and can take up to 19 credit hours. However, subsequent academic progress will be reviewed in accordance with the policy, unless a student has earned a 2.0 or higher semester GPA and completed at least 67% of the hours attempted in the semester of the student's return.